

**Global WASH Cluster
Strategic Advisory Group (SAG) and WASH Donor Group
Meeting Minutes**

Summary

Dates	Monday 29 January 2024, 3 – 5 pm CEST
Participants	SAG members: BHA (Tracy Wise), Cox’s Bazar WASH Sector (Julien Graveleau), Ethiopia WASH Cluster (Laure Anquez), Global Community Rescue Cameroon (Patrick Nyah), GOALPrime Organization (Shinto Aondover), Institut 2iE (Seyram Soussou), IOM (Antonio Torres) SI (Baptiste Lecuyot), UNICEF (Omar El Hattab), and WHH (Arjan Ottens) CAST: Monica Ramos, Julie Bara, Ross Tomlinson, Aliocha Salagnac, Joelle Rousset and Nancy Kanwal MTR Consultant: Angelica Fleischer
Not Present	SAG Members: IFRC (William Carter), Oxfam (Michelle Farrington) CAST: Ramy Zaki
Agenda	<ul style="list-style-type: none"> • Review of meeting minutes (5 mins) • Introduction of new SAG members (10 mins) • Update from Road Map Representatives (20 mins) • Update on GWC Annual Meeting and EEHF (20 mins) • Presentation on Midterm Review of GWC’s strategy (30 min) • Other (membership applications, 2024 calendar/meeting schedule, Working Groups) (15 mins) • AOB (10 mins)

Action Points and Decisions

Agenda Items	Action Points and Decisions	Responsible	Deadline
Review of meeting minutes	→ External meeting minutes available on GWC website	CAST	Completed
Introduction of new SAG members	<p>New SAG members introduced:</p> <ul style="list-style-type: none"> → Shinto Aondover, WASH Manager with GOALPrime Organization, Nigeria in NE Nigeria → Patrick Nyah, Executive Director of Global Community Rescue in Cameroon → Julien Graveleau, the WASH Sector Coordination from Cox’s Bazar in Bangladesh <p>New CAST member introduced:</p> <ul style="list-style-type: none"> → Joelle Rousset, Advocacy and Communications 	N/A	N/A
Update from Road Map Representatives	Feedback on recent Road Map meetings and transition	Arjan/Baptiste/CAST	March 2024

	<ul style="list-style-type: none"> → New Secretariat leadership in transition phase, but expected to be more senior → Intention to be focused more on operationalization of initiatives at the country level rather than extended discussions on governance → Initiatives being reduced to eight in total <p>Representation on Executive Committee</p> <ul style="list-style-type: none"> → In proposed new governance structure, there will be one seat for SAG and none for CAST <ul style="list-style-type: none"> ○ CAST feels sufficiently represented in Secretariat through the SAG; noted that CAST is engaged separately on relevant Road Map initiatives, has good communication flow → Arjan and Baptiste will remain SAG representatives during transition period; SAG members interested in being the new SAG representative are invited to express their interest <ul style="list-style-type: none"> ○ Arjan and Baptiste will organize a briefing for the SAG on what being the Road Map representative entails ○ Agreement that any SAG member may express interest (not limited to national representatives as suggested by the Road Map Secretariat) ○ CAST to organize elections once the Road Map Secretariat and new governance structure has been established/launched <p>Actions:</p> <ul style="list-style-type: none"> → Baptiste and Arjan to remain SAG reps to the Road Map until transition to new Secretariat governance is complete → Baptiste and Arjan to organize a Road Map briefing for interested SAG members 		
Update on GWC Annual Meeting and EEHF	<ul style="list-style-type: none"> → GWC Annual Meeting, NCP Workshop, EEHF, and half day SAG and Donor Group meeting in Zurich from 13th –17th May 2024 → Space constraints require balancing participation of colleagues from the global and country level (maximum of 80 	CAST	Ongoing

	<p>people for Annual Meeting, and 25 people for NCP Workshop)</p> <ul style="list-style-type: none"> → Draft agenda circulated for SAG feedback <p>Actions:</p> <ul style="list-style-type: none"> → SAG members to contact CAST to volunteer for sessions; Laure, Omar, and Baptiste have already volunteered → SAG to complete to share inputs for the thematic carousel, marketplace, and half day SAG and Donor Group meeting 		
<p>Presentation on Midterm Review of GWC's strategy</p>	<ul style="list-style-type: none"> → Questions from SAG on decision to increase number of KILs <ul style="list-style-type: none"> ○ Consultant highlighted this was done to increase representativeness → KILs listed under the 'no specific contribution' section are meant to be those more active at the country level and not so active at the global level (i.e. leading country level coordination) → Clarification on thematic KILs <ul style="list-style-type: none"> ○ Within the Strategic Plan, there are a number of themes (i.e. nexus, localization, surge, etc); objective is to speak to KILs working on these themes, and to also spread this among other stakeholder groups too (i.e. INGOs, academics, etc) <p>Actions:</p> <ul style="list-style-type: none"> → SAG to share suggestions on KILs → CAST to share inception report and schedule meeting on initial findings 	<p>CAST/SAG</p>	<p>February – April 2024</p>
<p>Other (membership applications, 2024 calendar/meeting schedule, Working Groups) (15 mins)</p>	<p>European Humanitarian Forum</p> <ul style="list-style-type: none"> → GWC hosted session on Collective Outcomes in Brussels on 19th March from 15h45 – 17h00 CET; will be livestreamed <p>Meeting Schedule</p> <ul style="list-style-type: none"> → Agreement to hold four SAG meetings per year; next one in March, followed by Q3 and Q4 (online) and one in-person meeting linked to annual events in May 2024 	<p>CAST</p>	<p>Ongoing</p>

	<ul style="list-style-type: none"> → In addition, SAG will participate in separate meetings around the GWC Mid Term Review 		
AOB	<p>SAG Elections</p> <ul style="list-style-type: none"> → SAG members intended to step down to inform CAST by mid-February to allow sufficient time to organize elections (if needed) 	SAG	February 2024